



To the parents of students enrolled in AP Classes:

The intent of this letter is to answer certain questions regarding Advanced Placement testing for 2018. Please note, if a student has signed up for a specific AP class, they are expected to take that exam. However, there is a cap or ceiling on the number of exams students are required to take:

- Freshmen are not required to take more than 1 exam.
- Sophomores are not required to take more than 2 exams.
- Juniors and seniors are not required to take more than 3 exams.

If your student has signed up for more AP classes than the mandatory number of exams, they can choose which tests to take. Please be aware that students who do not sign up for the minimum number of exams by grade will NOT receive the GPA boost for those classes.

**When will AP testing take place:** May 7<sup>th</sup> through May 18<sup>th</sup> 2018. Make up exams will be held on May 23<sup>rd</sup>, 24<sup>th</sup>, and 25<sup>th</sup>. Exams begin at 8am and conclude at approximately 11:30. However it is a good idea for students to arrive at the test center by 7:30am.

**Where will AP exams be held:** Northwest Community Center, 1325 North Johnston Ave, Rockford IL.

**How do I sign up for AP tests:** Exam sign up is done using Total Registration. The web address is: [www.totalregistration.net](http://www.totalregistration.net) Registration through the website is open from February 9<sup>th</sup> to March 7<sup>th</sup>.

**How much is an AP test:** Each exam has a cost of \$94.00. If your student is on the Student Eligibility Fee Waiver list, they qualify for the reduced price of \$25.00 dollars per exam. Additionally, there is a \$1.00 fee to use Total Registration. This cost is set and does not increase regardless of the number of exams a student registers to take.

Please note that students who receive Free or Reduced Lunch do **NOT** automatically qualify for the reduced exam price, but must be on the **Student Eligibility Fee Waiver** list. Questions whether your student qualifies for the fee waiver reduction should be directed to Auburn's bookkeeper, Robert Mullen at extension ##10504.

**How to pay for your exams:** Payment should be made at Auburn High School either check, cash or debit card by contacting Robert Mullen directly.

**Payment Deadline:** Payment for all AP exams should be made by March 28th, 2018.

Sincerely,

Scott Zimmerlee  
AP Coordinator  
HPS Academy Counselor  
5110 Auburn St. Rockford IL, 61101  
(815) 966-3300, ext. ##10589  
scott.zimmerll@rps205.com