

BAND AND ORCHESTRA STUDENTS ONLY



INSTRUMENT RENTAL AGREEMENT FORM

RPS 205 is able to rent school owned instruments to music students at a minimal fee. In order to provide adequate instruments for all interested students, this form needs to be completed and returned with your school registration information.

Students will not be allowed to take an instrument off of school property without this signed and paid agreement.

The following Terms Apply:

- The Cost of Instrument Rental is \$80.00 per school year.
- Students will receive a working new or previously used instrument.
- Instrument **MUST** be scanned in by the **music teacher** in order to be considered returned.
- Instruments requested for summer use must be scanned **in** at the end of the school year and then scanned **out** for the summer for record-keeping purposes. No additional fees apply for summer rentals.
- **Lost or damaged instruments are the responsibility of the student and parent/guardian. Fees will be applied to student accounts.**
- Damaged/replacement costs will be assessed within one week of check-in. You will be notified of fees charged and expected to pay at that time.

AGREEMENT:

Student Name: _____ Student ID #: _____

School Attending: _____ RHS Marching Band: YES NO

Parent / Guardian
Name(s): _____

Address: _____

Phone: _____ Email: _____

I agree to the instrument rental terms as listed above:

_____ Date _____

(Signature of Parent/Guardian)

***** (For Teacher Use Only)*****

Instrument Check-Out Date: _____

Instrument: _____ Serial # _____ Bar Code: _____

Instrument Condition (Be Specific) _____

Check In Date: _____

Instrument and Case Included in return: YES NO

Instrument Condition upon Return:
(Checked out instrument serial numbers must match this rental agreement)

_____ Satisfactory

_____ Unsatisfactory

Comments (Specific Damage Information.): _____

Fee assessed: \$ _____

***** (For Office Use Only)*****

\$80 fee paid: _____ Check # _____ Cash _____ InTouch

Date of Payment _____ Free/Reduced Waiver Completed: YES NO

