The regular meeting of the Rockford Board of Education was called to order by President Kenneth Scrivano at 5:01 p.m.

Present: President Kenneth Scrivano, Vice President Jude Makulec (arr. 5:04 p.m.), Secretary Michael Connor, Mr. Tim Rollins, Mr. David Seigel, Mr. Jaime Escobedo

Absent: Ms. Lisa Jackson

Motion by Mr. Connor seconded by Mr. Rollins that the Board hold an executive session to consider the appointment, compensation, discipline, performance or dismissal of employees; the discipline of students; pending or imminent litigation; collective bargaining matters; or other matters provided for pursuant to §2 (c) of the Open Meetings Act.

Approved: 5-0-2

The Board was in executive session from 5:02 p.m. until 6:27 p.m.

1. Call to Order – President Kenneth Scrivano called the regular meeting of the Rockford Board of Education to order at 7:01 p.m.
2. Moment of Silence and Pledge of Allegiance
3. Roll Call
   Present: President Kenneth Scrivano, Vice President Jude Makulec, Secretary Michael Connor, Mr. Tim Rollins, Mr. David Seigel, Mr. Jaime Escobedo
   Absent: Ms. Lisa Jackson

   Mr. Scrivano thanked Jefferson High School AV students Jonathon Mandujano and Ron Weddle for their assistance in running the cameras for the Board Meeting.

4. Recognitions
   A. John Rauh, Yale Educator Award
   Auburn High School’s Gifted Academy Teacher, John Rauh, was recognized for being the recipient of the Yale Educator Award. He was nominated by 2016 graduates Paige Swanson and Jessica Trinh.

   B. Guilford High School’s Chain Gang
   Sam Zeller, Jim Richardson, Tony Flickinger, Steve Schwitters, and Mike Pierce, friends and former athletes, have volunteered their time as the chain gang for Guilford High School’s football team. They haven’t missed a home game in twenty-five years.

5. Petitions & Communications
   • Allison Wang spoke of the school report card and the need for early interventions.

6. Board Member Comments
   There were no comments.

7. *Consent Items
   A. Meeting Minutes: 11/08/16
   B. Payroll
   C. Accounts Payable
   D. Purchase Orders
   E. Contracts Under $10,000
   F. Construction Bid Pay Request Log
   G. Travel

8. *Recurring Contracts

9. *Other Consent
   A. Quarterly Treasurer’s Report – FY17 1st Quarter Ending September 30, 2016 – Ms. MeriAnn Besonen, Executive Director of Finance
   B. Monthly Investment Report – October 2016 – Ms. MeriAnn Besonen, Executive Director of Finance
   C. Interest Transfer – July/August/September 2016 – Ms. MeriAnn Besonen, Executive Director of Finance
   D. Financial Results YTD-October 2016 – Ms. MeriAnn Besonen, Executive Director of Finance.
   E. Freedom of Information Log

Motion by Mr. Connor seconded by Mr. Rollins to approve Consent items not pulled.
Yeas: Mr. Rollins, Mr. Scrivano, Mrs. Makulec, Mr. Seigel, Mr. Connor, Mr. Escobedo
Absent: Ms. Jackson
Approved: 6-0-1

10. *Closed Session Consent Items
A. Appointment of Matthew Bennet as 10 Month Assistant Principal
B. Appointment of Pat Chamberlin as Executive Director of Budgeting
C. Appointment of Randall Jurasek as 12 Month Director of Standardized Metrics.
D. HR Organizational Report and Addendum

11. "The Board adopts and accepts the hearing officer’s findings and recommendations in the following cases in which the students expelled or suspended are prohibited from being on school grounds and school-sponsored activities without the prior written permission of the principal."
A. GDM-2004-17 – The expulsion is held in abeyance contingent upon an Expulsion in Abeyance Agreement for the remainder of the 2016-2017 school year and the first trimester of the 2017-2018 school year.
B. GDM-2005-17 – The expulsion is held in abeyance contingent upon an Expulsion in Abeyance Agreement for the remainder of the 2016-2017 school year and the first trimester of the 2017-2018 school year.
C. GDM-2007-17 – The expulsion is held in abeyance contingent upon an Expulsion in Abeyance Agreement for the remainder of the 2016-2017 school year and the first trimester of the 2017-2018 school year.
D. GDM-2008-17 – The expulsion is held in abeyance contingent upon an Expulsion in Abeyance Agreement for the remainder of the 2016-2017 school year.
E. GDM-2009-17 – The expulsion is held in abeyance contingent upon an Expulsion in Abeyance Agreement for the remainder of the 2016-2017 school year.
F. GDM-2010-17 – The expulsion is held in abeyance contingent upon an Expulsion in Abeyance Agreement for the remainder of the 2016-2017 school year.
G. GDM-4018-17 – The expulsion is held in abeyance contingent upon an Expulsion in Abeyance Agreement for the remainder of the 2016-2017 school year and the first semester of the 2017-2018 school year.
H. GDM-4021-17 – The expulsion is held in abeyance contingent upon an Expulsion in Abeyance Agreement for the remainder of the 2016-2017 school year and the first semester of the 2017-2018 school year.
J. GDM-4023-17 – The expulsion is held in abeyance contingent upon an Expulsion in Abeyance Agreement for the remainder of the 2016-2017 school year and the first semester of the 2017-2018 school year.
K. GDM-4024-17 – expelled for the remainder of the 2016-2017 school year and the first semester of the 2017-2018 school year.
L. GDM-4025-17 – Expelled for the remainder of the 2016-2017 school year.
M. GDM-4026-17 – Expelled for the remainder of the 2016-2017 school year and the first semester of the 2017-2018 school year.
N. GDM-4027-17 – The expulsion is held in abeyance contingent upon an Expulsion in Abeyance Agreement for the remainder of the 2016-2017 school year and the first semester of the 2017-2018 school year.

12. *Closed Session Consent Items – EIAs
A. GDM-3035-17
B. GDM-3042-17
C. GDM-3060-17
D. GDM-3062-17
E. GDM-3064-17
F. GDM-3065-17
G. GDM-3066-17
H. GDM-3070-17
I. GDM-3071-17
J. GDM-3072-17
K. GDM-3073-17
L. GDM-3074-17
M. GDM-3077-17
N. GDM-3078-17
O. GDM-3080-17
P. GDM-3081-17
Q. GMD-3082-17
R. GDM-3083-17
S. GDM-3084-17
T. GDM-3085-17
U. GDM-3086-17
V. GDM-3087-17
W. GDM-3088-17
X. GDM-3089-17

Motion by Mr. Connor seconded by Mr. Rollins to approve Closed Session Consent items not pulled.

Yeas: Mr. Scrivano, Mrs. Makulec, Mr. Seigel, Mr. Connor, Mr. Escobedo, Mr. Rollins

Absent: Ms. Jackson

Approved: 6-0-1

13. Superintendent’s Report – Dr. Jarrett

A. Superintendent’s Report

Dr. Jarrett ceded his time to Ms. Bridget French and Mr. Bob Guirl of Alignment Rockford.

B. Alignment Rockford Quarterly Update – Bridget French, Executive Director, Alignment Rockford

Ms. French gave a PowerPoint presentation outlining a recent update to the Alignment Rockford Governing Board, which may be viewed by following this link:

The 2016 Academy Expo had 110 participating businesses, 700 community volunteers and was attended by 2,100 students. Surveys answered by industry experts and students show better preparation is needed for freshman students who aren’t in Freshman Seminar before the event. Survey results also indicated the Academy confirmed the student’s pathway choice. Alignment Rockford has launched community involvement for English Capstone 12 course. Currently there are approximately forty mentors that are working with students at all five high schools. Subjects include project management, assisting in navigating community resources, and some volunteers that are working as presenters. Topics have been identified and volunteers have been solicited to make the presentations. Alignment Rockford continues to ensure transforming the secondary school experience of putting the academy structures in place. It also serves to transform civic engagement. The current focus is transforming the teaching and learning part. Since September, Linked Learning for Academy Coaches has been completed along with a Nashville Study Visit. In January, Alignment Rockford will work with the Nashville Ford NGL Hub to come in and train District teachers on project based learning. The Alignment USA/Ford NGL Alignment Institute Midwest is scheduled for March 21-23, 2017.

14. Committee Reports

A. Education Committee – Mrs. Makulec

The Education Committee met Tuesday, November 15, 2016. Two updates were provided; the first on Title I Updates on Funding. Use and allocation of funds were discussed. Included in the Title I discussions were other funds; Title 2 that covers professional development and Title 3 for bilingual students. A charter school update was presented to committee members. Conversation included students served by the charter schools as well as review of them by District staff. The presentation may be viewed by following this link:
http://www.boarddocs.com/il/rps205/Board.nsf/goto?open&id=AFGPZS66008C. The committee will meet Tuesday, December 20, 2016 at 5:30 p.m.

B. Finance Committee – Mr. Rollins

The Finance Committee has not met since the last Board meeting. The committee will meet December 5, 2016 at 5:30 p.m.

C. Operations Committee – Mr. Connor

The Operations Committee has not met since the last Board meeting. The committee will meet December 6, 2016 at 6:30 p.m.

15. *Action Items

A. PaperCut Software

Motion by Mr. Connor seconded by Mr. Rollins to approve item 15A, PaperCut Software.

Clarification was made regarding the software purchase. The background analysis includes the following: “This software package was a part of the original Marco bid response but only as a lease, not as a purchased product. The Purchasing Department and the IT department were able to cancel the ‘follow me’ software lease yielding a $138,240 decrease in the bid amount and negotiate an outright purchase price for the same software of $86,364. Approval of this action item will yield a net savings of $51,876 to the district. The software is a vital component of the managed print solution districtwide.”
Mr. Scrivano called for the vote.

**Yeas:** Mrs. Makulec, Mr. Seigel, Mr. Connor, Mr. Escobedo, Mr. Rollins, Mr. Scrivano

**Absent:** Ms. Jackson

**Approved:** 6-0-1

B. **Youth Services Network – Youth Court – Matt Vosberg, Deputy Superintendent**

**Motion** by Mr. Connor seconded by Mr. Seigel to **approve** item 16B, Youth Services Network – Youth Court.

*Concerns were raised regarding how programs are presented to Board members and how they are budgeted.* Mr. Scrivano called for the vote.

**Yeas:** Mr. Seigel, Mr. Connor, Mr. Escobedo, Mr. Scrivano, Mrs. Makulec

**Nays:** Mr. Rollins

**Absent:** Ms. Jackson

**Approved:** 5-1-1

*Board members agreed to vote on items 15C – 15I with one motion and one vote.*

C. Board Policy 7.40 Student; Nonpublic/Non-Graded School Students, Including Home-Schooled Students

D. Board Policy 7.100 Students’ Health and Dental Examination, Immunizations and Exclusion of Students

E. Board Policy 7.240 Students; Conduct Code for Participants at Extracurricular Activities

F. New Board Policy 7.290 Students; Suicide and Depression Awareness and Prevention

G. Board Policy 7.300 Students; Co-Curricular Activities

H. Board Policy 7.310 Students; Restrictions on Publications

I. Board Policy 7.325 Students; Student Fundraising Activities

**Motion** by Mr. Connor seconded by Mr. Seigel to **approve** items 15C – 15I, Board Policy 7.40 Student; Nonpublic/Non-Graded School Students, Including Home-Schooled Students, Board Policy 7.100 Students’ Health and Dental Examination, Immunizations and Exclusion of Students, Board Policy 7.240 Students; Conduct Code for Participants at Extracurricular Activities, New Board Policy 7.290 Students; Suicide and Depression Awareness and Prevention, Board Policy 7.300 Students; Co-Curricular Activities, Board Policy 7.310 Students; Restrictions on Publications, Board Policy 7.325 Students; Student Fundraising Activities.

**Yeas:** Mr. Connor, Mr. Escobedo, Mr. Rollins, Mr. Scrivano, Mrs. Makulec, Mr. Seigel

**Absent:** Ms. Jackson

**Approved:** 6-0-1

*Board members agreed to vote on items 15J– 15L with one motion and one vote.*

J. Real Estate Purchase, 606 Gregory St., Rockford, IL – Todd Schmidt, Chief Operations Officer

K. Real Estate Purchase, 612 Gregory St., Rockford, IL – Todd Schmidt, Chief Operations Officer

L. Real Estate Purchase, 622 3rd St., Rockford, IL – Todd Schmidt, Chief Operations Officer

**Motion** by Mr. Connor seconded by Mr. Seigel to **approve** items 15J – 15L, Real Estate Purchase, 606 Gregory St., Rockford, IL, Real Estate Purchase, 612 Gregory St., Rockford, IL, Real Estate Purchase, 622 3rd St., Rockford, IL.

**Yeas:** Mr. Escobedo, Mr. Rollins, Mr. Scrivano, Mrs. Makulec, Mr. Seigel, Mr. Connor

**Absent:** Ms. Jackson

**Approved:** 6-0-1

16. **Other Business/New Business/Agenda Recommendations**

A. **Title I Funded Lease for Chromebooks (US Bank) – Dr. Woulfe**

*The addition of Chromebooks will enable students to have online access to programs. Principals requested 4,320 Chromebooks and 109 carts, to be used primarily in middle and high schools. These will be funded by Title I funds. These will be shipped to buildings prepared for immediate use. Board members requested a follow-up at the end of the year, on utilization of the iPads, approved in October, and the Chromebooks. The fiscal impact is $1,530,091.17.*

This will return for a vote at the December 13, 2016 meeting.

B. **ISBE Waiver – Student Attendance for General State Aid – Mr. Martin McConahay, Interim Chief Financial Officer**

*The District currently has a waiver from the State of Illinois that allows the District to compute attendance for middle and high school students. The waiver expires at the end of the 2016-2017 school year. Approval of the waiver will allow the District to determine Average Daily Attendance by counting student attend once in accordance with middle and high school class schedules. The waiver is for a five-year period.*

This will return for a vote at the December 13, 2016 meeting.

C. **FY16 Audited Financial Statements – Mr. Martin McConahay, Ms. MeriAnn Besonen**
Mr. McConahay introduced Ms. Carla Paschal from Sikich. LLP, who gave a PowerPoint presentation of the Audit summary for Fiscal Year ending June 30, 2016. Documents may be viewed by following this link: http://www.boarddocs.com/il/ps205/Board.nsf/goto?open&id=AFKL9B545AED. Ms. Paschal reviewed the reports submitted to Board members for their review. These include:

- Comprehensive Annual Financial Report (CAFR)
- Board Communication
- Illinois State Board of Education Annual Financial Report
- Single Audit
- Activity Funds Report
- State Compliance Report
- Data Collection Form

The reports highlighted for Board members were the CAFR and Board Communication. The auditors issued an unmodified opinion meaning there were no material misstatements contained in the document. Ms. Paschal reviewed the following sections of the report:

- Management’s Discussion and Analysis
- Statement of Net Position
- Statement of Revenues, Expenditures and Changes in Fund Balance
  - Summary of all District funds, includes only short term assets and short term liabilities
  - Overall decrease in fund balance includes capital project and debt service funds
  - State overpayment of CPPRT is presented as a reduction of revenue in the current year.
- Schedule of Revenues, Expenditures and Changes in Fund Balance
  - Only presents Operating funds
- Internal Service Funds
  - Provides greater detail in one fund in order to analyze healthcare costs and associated funding sources

Board Communication was reviewed.
- Required communication to the Board
  - Summarizes communications Sikich is required by auditing standards to report to the Board or designated audit committee.

All audit documents were posted electronically on BoardDocs and publicly available November 18, 2016. This will return for a vote at the December 13, 2016 meeting.

D. Bleacher Inspection & Design Contract
The agreement will allow the District to conduct biennial bleacher inspection, repair and/or replace bleachers. The fiscal impact to the District is $103,000.

This will return for a vote at the December 13, 2016 meeting.

Mr. Schmidt presented the final four items.

E. Resolution for Authorization of Eminent Domain, 626 S. 3rd St., Rockford, IL – Todd Schmidt, Chief Operations Officer

Approval of the resolution will allow the District to acquire property for the new elementary school. The District is unable to reach an agreement with the current property owner.

F. Annexation at Thompson School – Mr. Todd Schmidt, Chief Operations Officer

The City of Rockford has requested to annex two parcels west of Thompson Elementary School that are approximately 1.81 acres. Concerns were raised why the District is requesting this as Thompson is scheduled to close. Mr. Schmidt was requested to investigate how annexation would affect nearby residents.

G. Real Estate Purchase, 517 Union St., Rockford, IL – Mr. Todd Schmidt, Chief Operations Officer

H. Real Estate Purchase, 518 Union St., Rockford, IL – Mr. Todd Schmidt, Chief Operations Officer

Acquisition of these properties is for the new elementary school replacing Kishwaukee and Nelson Schools.

Items 16E – 16H will return for a vote at the December 13, 2016 meeting.

The following requests were made:
Mr. Rollins:
- When will Board members and the Administration have a discussion of the PAARC scores? Dr. Jarrett responded that Mr. Schroeder will have a high-level overview during the Superintendent’s report and a more in-depth presentation at a future Education Committee meeting.
- An error was discovered on page 148 of the CAFR report. This will be corrected and redistributed.

Mr. Connor
- Requested a similar analysis of PAARC scores that has previously been provided to Board members.
Motion by Mr. Connor seconded by Mr. Escobedo to adjourn.
Adjournment: 8:38 p.m.

Approved: 12/13/16

President: Kenneth J. Scrivano /s/

Secretary: Michael S. Connor /s/

/ljf