

**ROCKFORD BOARD OF EDUCATION  
ROCKFORD, ILLINOIS  
Meeting Minutes**

**Administration Building  
Tuesday, November 8, 2016**

The regular meeting of the Rockford Board of Education was called to order by President Kenneth Scrivano at 5:09 p.m.

Present: President Kenneth Scrivano, Vice President Jude Makulec, Secretary Michael Connor, Mr. Tim Rollins (arr. 5:56 p.m.), Mr. David Seigel, Mr. Jaime Escobedo (arr. 5:19 p.m.)

Absent: Ms. Lisa Jackson

**Motion** by Mr. Connor seconded by Mr. Seigel that the Board **hold** an executive session to consider the appointment, compensation, discipline, performance or dismissal of employees; the discipline of students; pending or imminent litigation; collective bargaining matters; or other matters provided for pursuant to §2 (c) of the Open Meetings Act.

**Approved: 5-0-2**

The Board was in executive session from 5:10p.m. until 6:28 p.m.

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1. Call to Order – *President Kenneth Scrivano called the regular meeting of the Rockford Board of Education to order at 7:01 p.m.*
  2. Moment of Silence and Pledge of Allegiance
  3. Roll Call  
Present: President Kenneth Scrivano, Vice President Jude Makulec, Secretary Michael Connor, Mr. Tim Rollins, Mr. David Seigel, Mr. Jaime Escobedo  
Absent: Ms. Lisa Jackson  
*Mr. Scrivano thanked Jefferson High School AV student Rod Weddle for his assistance in running the cameras for the Board Meeting.*
  4. Petitions & Communications
    - Kelli Guedet spoke of the need for paraprofessional support for her special needs child.
    - Joanna Adams spoke of her dissatisfaction with the proposed paraprofessional contract.
  5. Board Member Comments
    - Mr. Connor spoke of honoring the Nation's veterans on November 11, 2016 and thanked everyone for their service.
    - Mrs. Makulec spoke of being Principal for a Day at Whitehead Elementary School and how crucial, as a board member, to be in the schools with students during the day to see how the entire process works.
  6. \*Consent Items
    - A. Meeting Minutes: 10/25/16, 10/22/16 Strategic Planning Meeting
    - B. Payroll
    - C. Accounts Payable
    - D. Purchase Orders
    - E. Contracts Under \$10,000
    - F. Construction Bid Pay Request Log
    - G. Travel
  7. \*Bid Recommendations
    - A. IFB 17-06 HVAC Water Treatment Chemicals & Service
    - B. IFB 17-08 East & Jefferson Dust Collections
  8. \*Other Consent
    - A. Freedom of Information Log

**Motion** by Mr. Connor seconded by Mr. Seigel to **approve** Consent items not pulled.  
**Yeas:** Mr. Rollins, Mr. Scrivano, Mrs. Makulec, Mr. Seigel, Mr. Connor, Mr. Escobedo  
**Absent:** Ms. Jackson  
**Approved: 6-0-1**
  9. \*Closed Session Consent Items
    - A. HR Organizational Report and Addendum
  10. \*Closed Session Consent Items – Student Discipline – Mr. Rollins

“The Board adopts and accepts the hearing officer’s findings and recommendations in the following cases in which the students expelled or suspended are prohibited from being on school grounds and school-sponsored activities without the prior written permission of the principal.”

- A. GDM-4010-17 – expelled for the remainder of the 2016-2017 school year.
- B. GDM-4011-17 – expelled for the remainder of the 2016-2017 school year.
- C. GDM-4012-17 – expelled for the remainder of the 2016-2017 school year and the entire 2017-2018 school year.
- D. GDM-4013-17 – expelled for the remainder of the 2016-2017 school year and the entire 2017-2018 school year.
- E. GDM-4014-17 – expelled for the remainder of the 2016-2017 school year.
- F. GDM-4015-17 – the expulsion is held in abeyance contingent upon an Expulsion in Abeyance Agreement for the remainder of the 2016-2017 school year.
- G. GDM-4016-17 – expelled for the remainder of the 2016-2017 school year.
- H. GDM-4017-17 – expelled for the remainder of the 2016-2017 school year.

11. \*Closed Session Consent Items – EIAs – pulled by Mr. Rollins

- A. GDM-3045-17
- B. GDM-3047-17
- C. GDM-3049-17
- D. GDM-3051-17
- E. GDM-3052-17
- F. GDM-3053-17
- G. GDM-3055-17
- H. GDM-3056-17
- I. GDM-3057-17
- J. GDM-3058-17
- K. GDM-3059-17

**Motion** by Mr. Connor seconded by Mr. Seigel to **approve** Closed Session Consent items not pulled.

**Yeas:** Mr. Scrivano, Mrs. Makulec, Mr. Seigel, Mr. Connor, Mr. Escobedo, Mr. Rollins

**Absent:** Ms. Jackson

**Approved: 6-0-1**

**Motion** by Mr. Connor seconded by Mrs. Makulec to **approve** Closed Session Consent items pulled Student Discipline 10A – 10H and Closed Session Consent Items – EIAs 11A – 11K.

**Yeas:** Mrs. Makulec, Mr. Seigel, Mr. Connor, Mr. Escobedo, Mr. Scrivano

**Abstain:** Mr. Rollins

**Absent:** Ms. Jackson

**Approved: 5-1-1**

12. Superintendent’s Report – Dr. Jarrett

- A. Superintendent’s Report

*Dr. Jarrett spoke of the Strategic Planning process for Montessori being led by Dr. Psaltis and Mrs. Alt. Board Member Mr. Rollins is a member of the committee along with staff and community members. The work will result in a five-year plan for the program. Dr. Jarrett expressed his appreciation for community members, students, faculty and board members who are part of this process.*

13. Committee Reports

- A. Education Committee – Mrs. Makulec

*The Education Committee has not met since the last Board meeting. The committee will meet November 15, 2016 at 5:30 p.m.*

- B. Finance Committee – Mr. Rollins

*The Finance Committee met November 7, 2016. Agenda items included an administrative update of the FY16 Audit. The District will receive a clean audit opinion. Auditors pointed out the District will have a decrease in operating funds for the fiscal year ending 6/30/2016. The deficit is \$960,597 due to the State’s overpayment of CPPRT to all State governmental agencies receiving this. The District will have to repay the State \$2.8MM, however the Auditors are requiring the District to recognize the overpayment in the previous year’s financial statement. A budget variance reforecast was presented to committee members and has been adjusted with \$1.95MM surplus. The report may be viewed by clicking on this link:*

*<http://www.boarddocs.com/il/rps205/Board.nsf/goto?open&id=AFCJTS4EAA02>. The FY17 First Quarter Treasurer’s Report was presented. This may be viewed by following this link:*

*<http://www.boarddocs.com/il/rps205/Board.nsf/goto?open&id=AFAJ4N4B6392>.*

*The committee will meet December 5, 2016 at 5:30 p.m.*

C. Operations Committee – Mr. Connor

*The Operations Committee met Tuesday, November 1, 2016. Agenda items included the Capital Plan update. The projection for completion is 2020, which is three years ahead of schedule and the District is on budget. A presentation was made on the Computer Aided Facility software. This allows the District to track everything from a site including interactive floor plans for each facility. Mr. Connor requested IT support for this software as many users will be accessing and using the system. Mr. Schmidt gave a life cycle update report on District roofs as well as a schedule for future life cycle areas. This may be viewed by following this link: <http://www.boarddocs.com/il/rps205/Board.nsf/goto?open&id=AF5LRL576195>. Mr. Connor gave an update of the Building Disposition Subcommittee. The meeting did not take place as there wasn't a quorum. The IGA between the City and the District regarding Walker Elementary School has been presented to the city's legal department. Aldermen in the affected wards with school closings have been contacted in order to schedule public meetings.*

*The Operations Committee will meet December 6, 2016 at 6:30 p.m.*

14. \*Action Items

A. KIDS at the Core Agreement - Haskell Enrichment - Diana Alt, Executive Director of Elementary and Special Programs

**Motion** by Mr. Connor seconded by Mr. Rollins to **approve** item 14A, KIDS at the Core Agreement – Haskell Enrichment

**Yeas:** Mr. Seigel, Mr. Connor, Mr. Escobedo, Mr. Rollins, Mr. Scrivano, Mrs. Makulec

**Absent:** Ms. Jackson

**Approved: 6-0-1**

*Board members agreed to vote on items 14B and 14C with one motion and one vote.*

B. \$10,000 Grant Acceptance – USTA Facilities Grant – Dr. Woulfe

C. \$40,000 GameTime Grant Acceptance – Dr. Woulfe

**Motion** by Mr. Connor seconded by Mr. Seigel to **approve** items 14B, \$10,000 Grant Acceptance – USTA Facilities Grant and 14C \$40,000 GameTime Grant Acceptance.

**Yeas:** Mr. Connor, Mr. Escobedo, Mr. Rollins, Mr. Scrivano, Mrs. Makulec, Mr. Seigel

**Absent:** Ms. Jackson

**Approved: 6-0-1**

D. Northern Illinois University – Special Education Bilingual Endorsement – Colleen Cyrus, Executive Director of Special Education

**Motion** by Mr. Connor seconded by Mr. Rollins to **approve** item 14D, Northern Illinois University – Special Education Bilingual Endorsement.

**Yeas:** Mr. Escobedo, Mr. Rollins, Mr. Scrivano, Mr. Seigel, Mr. Connor

**Absent:** Ms. Jackson

**Approved: 6-0-1**

E. Intergovernmental Agreement with Winnebago County-Kishwaukee School Development Project – Todd Schmidt, Chief Operations Officer

**Motion** by Mr. Connor seconded by Mr. Rollins to **approve** item 14E, Intergovernmental Agreement with Winnebago County-Kishwaukee School Development Project.

*County Board members were thanked for contributing to the project.*

Mr. Scrivano called for the vote.

**Yeas:** Mr. Rollins, Mr. Scrivano, Mrs. Makulec, Mr. Seigel, Mr. Connor, Mr. Escobedo

**Absent:** Ms. Jackson

**Approved: 6-0-1**

F. Real Estate Purchase, 706 S. 3rd St., Rockford, IL – Todd Schmidt, Chief Operations Officer

**Motion** by Mr. Connor seconded by Mr. Rollins to **approve** item 14F, Real Estate Purchase, 706 S. 3rd St., Rockford, IL.

**Yeas:** Mr. Scrivano, Mrs. Makulec, Mr. Seigel, Mr. Connor, Mr. Escobedo, Mr. Rollins

**Absent:** Ms. Jackson

**Approved: 6-0-1**

*Board members agreed to vote on items 14G-14K with one motion and one vote.*

G. Resolution for Authorization of Eminent Domain 513 Catlin St., Rockford, IL – Todd Schmidt, Chief Operations Officer

H. Resolution for Authorization of Eminent Domain 619 Catlin St., Rockford, IL – Todd Schmidt, Chief Operations Officer

I. Resolution for Authorization of Eminent Domain 510 Gregory St., Rockford, IL – Todd Schmidt, Chief Operations Officer

J. Resolution for Authorization of Eminent Domain 624 S. 3rd St., Rockford, IL – Todd Schmidt, Chief Operations Officer

K. Resolution for Authorization of Eminent Domain 603 Union St., Rockford, IL – Todd Schmidt, Chief Operations Officer

**Motion** by Mr. Connor seconded by Mr. Rollins to **approve** items 14G-14K, Resolutions for Authorization of Eminent Domain; 513, Catlin St., Rockford, IL, 619 Catlin St., Rockford, IL 510 Gregory St., Rockford, IL, 624 S. 3rd St., Rockford, IL, 603 Union St., Rockford, IL.

**Yeas:** Mrs. Makulec, Mr. Seigel, Mr. Connor, Mr. Escobedo, Mr. Rollins, Mr. Scrivano

**Absent:** Ms. Jackson

**Approved: 6-0-1**

15. Other Business/New Business/Agenda Recommendations

[The Administration has requested the Board to suspend the rules to consider the following item.](#)

A. **\*\*PaperCut Software**

**Motion** by Mr. Connor seconded by Mr. Seigel to **suspend the rules** to consider item 15A, PaperCut Software Purchase. *Board members requested clarification regarding the request. The software purchase, "follow me printing" is a budgeted item and an integral part for the Managed Print implementation. The software is a separate item in order to find the best product for the District. The installation of equipment and training of staff is scheduled to begin in November.*

*Concerns/comments included the following:*

- *Administration was questioned regarding the timing of the software submission and why it was not presented for the first reading at a previous Board meeting. Staff and members of the IT Department needed to review the software to ensure it would be compatible with current District technology. The "follow me printing" software is very common; however there are many versions available. The District's purchase needs to be compatible with copier/equipment provided in the winning bid. In addition, this particular software can only be purchased through a distributor.*
- *The amount of the purchase is budgeted. IFB 16-68 was awarded to Marco Technologies and with the additional software purchase; Marco Technologies is still the lowest bid.*
- *The software purchase allows a person to print from any location. In addition, it captures data of printers used, copies, etc.*
- *The contract with Marco Technologies is being prepared by outside counsel.*
- *Installation of the equipment will not be impacted if the Board denies suspension of the rules.*

Mr. Scrivano called for the vote.

**Yeas:** none

**Nays:** Mr. Seigel, Mr. Connor, Mr. Escobedo, Mr. Rollins, Mr. Scrivano, Mrs. Makulec

**Absent:** Ms. Jackson

**Motion Fails: 0-6-1**

This will return for a vote at the November 22, 2016 meeting.

B. Youth Services Network – Youth Court – Matt Vosberg, Deputy Superintendent

*The agreement will allow the District to continue Youth Court restorative justice practices at Auburn, East, Guilford and Jefferson High Schools through the 2016-2017 school year. The financial impact to the District is \$10,000 and is budgeted. Youth Court is specifically for students who have committed certain offenses which may involve them with the Criminal Justice System. District students are trained by Youth Services Network to be council members. This program works in conjunction with the Academy model.*

This will return for a vote at the November 22, 2016 meeting.

[Atty. Hoadley presented for the following Board policies.](#)

C. Board Policy 7.40 Student; Nonpublic/Non-Graded School Students, Including Home-Schooled Students

*Changes are recommended by IASB Press: clarifying language regarding special education and extracurricular activities. The special education section on page 2 reflects federal law which requires school districts to locate, identify and evaluate children with disabilities including those who reside in the district but who do not attend a public school. The extracurricular section on page 2 reminds readers that certain extracurricular associations have eligibility criteria that students must meet. For example, the Illinois High School Association requires students to be enrolled in a public school and be taking a minimum of 25 credit hours.*

D. Board Policy 7.100 Students' Health and Dental Examination, Immunizations and Exclusion of Students

*State law was changed to require students to present proof of immunization against meningococcal disease.*

E. Board Policy 7.240 Students; Conduct Code for Participants at Extracurricular Activities

*No substantive changes, rather the IASB Press has recommended clarifying language including reminding readers that participants in extracurricular activities must abide by the Student Code of Conduct. In addition, there is clarifying language related to the use of performance enhancing substances, namely that such substances do not include those prescribed by a physician.*

F. New Board Policy 7.290 Students; Suicide and Depression Awareness and Prevention

*Changes in State law require the Board to put in place a policy relating to suicide and depression awareness. The language in this policy mirrors state law.*

G. Board Policy 7.300 Students; Co-Curricular Activities

*Co-Curricular Athletics: No substantive changes, rather the IASB Press has recommended clarifying language on participating in co-curricular athletics.*

H. Board Policy 7.310 Students; Restrictions on Publications

*This policy outlines restrictions on school-sponsored publications as well as non-school sponsored publications. The updates are recommended by IASB Press and include: (1) a clarification to the definition of “non-school sponsored publications”, namely that such publications include material distributed on electronic devices such as voicemail, text messages, etc.; and (2) a reminder that bullying and cyberbullying is prohibited.*

I. Board Policy 7.325 Students; Student Fundraising Activities

*The changes reflect IASB Press recommendations. These changes include that participation in fundraising activities is not mandatory and ensuring student safety is taken into account. In addition, although this is already the practice, the policy specifies that student fund-raising must be supervised by a school staff member.*

These will return for a vote at the November 22, 2016 meeting.

J. Real Estate Purchase, 606 Gregory St., Rockford, IL – Todd Schmidt, Chief Operations Officer

K. Real Estate Purchase, 612 Gregory St., Rockford, IL – Todd Schmidt, Chief Operations Officer

L. Real Estate Purchase, 622 3rd St., Rockford, IL – Todd Schmidt, Chief Operations Officer

*These purchases are for Kishwaukee School expansion project. Currently, the District needs to acquire fifty-two parcels.*

*Once current three parcels are approved, the District will have purchased twenty-three parcels. The District is taking steps to secure purchased buildings.*

These will return for a vote at the November 22, 2016 meeting.

**Motion** by Mr. Connor seconded by Mr. Seigel to **adjourn**.

Adjournment: 8:34 p.m.

Approved: 11/22/16

**President: Kenneth J. Scrivano /s/**

**Secretary: Michael S. Connor /s/**

/ljf