

ROCKFORD BOARD OF EDUCATION
ROCKFORD, ILLINOIS
Meeting Minutes

Administration Building
Tuesday, September 8, 2015

The regular meeting of the Rockford Board of Education was called to order by President Kenneth Scrivano at 5:30 p.m.

Present: President Kenneth Scrivano, Vice President Jude Makulec (arr. 5:34 p.m.), Secretary Lisa Jackson (arr. 5:34 p.m.) Mr. Tim Rollins, Dr. Michael Harner, Mr. Michael Connor

Absent: None

Motion by Mr. Connor seconded by Mr. Rollins that the Board **hold** an executive session to consider the appointment, compensation, discipline, performance or dismissal of employees; the discipline of students; pending or imminent litigation; collective bargaining matters; or other matters provided for pursuant to §2 (c) of the Open Meetings Act.

Approved: 4-0-2

BOARD
APPROVED
SEP 22 2015

The Board was in executive session from 5:30 p.m. until 6:35 p.m.

1. Call to Order – President Kenneth Scrivano called the regular meeting of the Rockford Board of Education to order at 7:01 p.m.
2. Moment of Silence and Pledge of Allegiance
Mr. Scrivano dedicated the Moment of Silence to former Board President Harmon Mitchell, who passed away on September 1, 2015. Mr. Mitchell cared deeply about Rockford Public Schools and enjoyed the six years he served on this Board. He will be missed.
3. Roll Call
Present: President Kenneth Scrivano, Vice President Jude Makulec, Secretary Lisa Jackson, Mr. Tim Rollins, Dr. Michael Harner, Mr. Michael Connor
Absent: None
4. Petitions
Mr. Scrivano read the guidelines.
 - Allison Wang spoke of the District's increased ACT scores.
5. Recognitions
There were no recognitions.
6. Board Member Comments
 - Mr. Connor spoke of Harmon Mitchell. He was an outstanding man and public servant, and made a difference in the Rockford Public Schools.
7. *Consent Items
 - A. Meeting Minutes: 08/25/15
 - B. Purchase Orders
 - C. Payroll
 - D. Accounts Payable
 - E. Construction Bid Pay Request Log – pulled by Ms. Jackson
 - F. Contracts Under \$10,000 – pulled by Ms. Jackson
 - G. Travel
8. *Recurring Contracts
 - A. Certified Speech and Language Pathologist – Hannah Miller – Colleen Cyrus
 - B. Certified Speech and Language Pathologist – Lyndi Leonard – Colleen Cyrus
9. *Other Consent
 - A. Settlement Agreement
 - B. Recommendation for Salary Adjustment for General Counsel – pulled by Ms. Jackson
 - C. Recommendation for Salary Adjustment for Superintendent – pulled by Ms. Jackson
 - D. Freedom of Information Log

Motion by Mr. Connor seconded by Dr. Harner to **approve** Consent items not pulled.
Approved: Unanimously
Motion by Mr. Connor seconded by Mr. Rollins to **approve** Consent item pulled 7E, Construction Bid Pay Request.

This log is to approve anticipated payments for work completed relating to the Facilities Improvement plan. Once work is finished, and the necessary paperwork is complete, payments are released.

Mr. Scrivano called for the vote.

Yeas: Mr. Rollins, Mr. Scrivano, Mrs. Makulec, Dr. Harner, Mr. Connor

Nays: Ms. Jackson

Approved: 5-1-0

Motion by Mr. Connor seconded by Dr. Harner to **approve** Consent item pulled 7F, Contracts under \$10,000.

Yeas: Mr. Rollins, Mr. Scrivano, Mrs. Makulec, Dr. Harner, Mr. Connor

Nays: Ms. Jackson

Approved: 5-1-0

Motion by Mr. Rollins seconded by Mr. Connor to **approve** Other Consent item pulled 9B, Recommendation for Salary Adjustment for General Counsel.

Yeas: Mr. Rollins, Mr. Scrivano, Mrs. Makulec, Dr. Harner, Mr. Connor

Nays: Ms. Jackson

Approved: 5-1-0

Motion by Mr. Connor seconded by Mr. Rollins to **approve** Other Consent item pulled 9C, Recommendation for Salary Adjustment for Superintendent.

Yeas: Mr. Rollins, Mr. Scrivano, Mrs. Makulec, Dr. Harner, Mr. Connor

Nays: Ms. Jackson

Approved: 5-1-0

10. ~~*Closed Session Consent Items~~ – pulled by Ms. Jackson

A. Appointment of Ryan Wlodek as 10 Month Assistant Principal

B. Appointment of Craig Ecker as 12 Month Special Education Administrator

C. Appointment of Erin Pittman as 12 Month Director of Special Education

D. HR Organizational Report & Addendum

11. ~~Closed Session Consent Items – Student Discipline – EIAs~~ – pulled by Ms. Jackson

A. EIA_1_EG

B. EIA_2_VS

Motion by Mr. Connor seconded by Dr. Harner to **approve** Closed Session Consent items not pulled.

(All Closed Session Consent items were pulled).

Motion by Mr. Connor seconded by Mr. Rollins to **approve** Closed Session Consent items pulled 10A – 10D, Appointment of Ryan Wlodek as 10 Month Assistant Principal, Appointment of Craig Ecker as 12 Month Special Education Administrator, Appointment of Erin Pittman as 12 Month Director of Special Education, HR Organizational Report & Addendum.

Yeas: Mr. Rollins, Mr. Scrivano, Mrs. Makulec, Dr. Harner, Mr. Connor

Nays: Ms. Jackson

Approved: 5-1-0

Motion by Mr. Connor seconded by Dr. Harner to **approve** Close Session Consent Items – Student Discipline – EIAs pulled 11A – 11B, EIA_1EG, EIA_2_VS.

Yeas: Mr. Rollins, Mr. Scrivano, Mrs. Makulec, Dr. Harner, Mr. Connor

Abstain: Ms. Jackson

Approved: 5-0-1

12. Superintendent's Report – Dr. Jarrett

A. Superintendent's Report

Dr. Jarrett extended his gratitude for former Board President Harmon Mitchell's service to the District.

A number of important financial items are coming up, in terms of the process of building the budget for FY16. A meeting to review sales tax as a possible funding option will take place Thursday, September 10, 2015. Dr. Jarrett ceded his time to Mr. McConahay.

Mr. McConahay spoke of possible revenue opportunities which will be reviewed. Reports will be prepared on the various options and reported to the Board.

13. Committee Reports

A. Education Committee – Mrs. Makulec

The committee has not met since the last Board meeting. The committee will meet September 15, 2015 at 5:30 p.m.

B. Operations Committee – Mr. Rollins

The Operations Committee met Tuesday, September 1, 2015. Agenda items included a presentation of the Strategic Plan by Dr. Woestman, similar to the presentation made at the Education Committee meeting. Discussion centered on the facility goals and strategies. A facilities usage report on rentals was presented. Rent from private entities was \$43,000; the value of the Park District facility usage was \$126,000. An update was presented regarding the water

connection with Marsh School. The school is not in the City and charges to entities outside the limits are double the normal rate. BMO Harris lease was discussed, which is on the agenda as new business. The Pharmacy Management RFP was discussed under "Other". The process for selecting the vendor was presented. This will be brought to Board. The committee will meet Tuesday, October 6, 2015 at 5:30 p.m.

C. Facilities Plan Oversight Committee – Dr. Harner

The committee has not met since the last Board meeting. The committee will meet September 15, 2015 at 7:00 p.m.

14. *Action Items

A. Board Policy 8.20 Community Relations; Community Use of School Facilities – Attorney Hoadley

Motion by Mr. Connor seconded by Mr. Rollins to **approve** Board Policy 8.20 Community Relations; Community Use of School Facilities.

Motion by Mrs. Makulec seconded by Mr. Rollins to **amend** the policy, changing the dollar amount from \$10,000 to \$5,000.

The change to the policy would allow the Superintendent to waive rental fees based on the policy's criteria. This would occur where facility use was a time sensitive issue. The average facility rental charge has been approximately \$100.

Facility usage for the previous fiscal year was:

Non-profit groups – 46

Rockford Park District – 24

In-house school activities – 121

Billed/Contracts – 54

Mr. Scrivano called for the vote on the amendment.

Yeas: Ms. Jackson, Mr. Rollins, Mr. Scrivano, Mrs. Makulec, Dr. Harner

Nays: Mr. Connor

Approved: 5-1-0

Mr. Scrivano called for the vote on the original motion.

Yeas: Mr. Rollins, Mr. Scrivano, Mrs. Makulec, Dr. Harner, Mr. Connor

Nays: Ms. Jackson

Approved as amended: 5-1-0

15. Other Business/New Business/Agenda Recommendations

A. Certified Speech and Language Pathologist – Brooke Adams – Colleen Cyrus

The District has not had a contract with Ms. Adams since 2011/2012. After approval, there will be 2.4 vacancies remaining in the District. This contract is for two days of coverage each week.

This will return for a vote at the September 22, 2015 meeting.

B. Third Amendment to BMO Lease Agreement

The agreement extends the lease for three years, for only the first floor. Rent for the amended agreement will be:

First year \$167,523.96

Second year \$173,000.04

Third year \$178,332.00

In addition, BMO Harris will pay a proportionate share, 17.82%, of the total project cost to install a demising wall on the second floor.

This will return for a vote at the September 22, 2015 meeting.

Mr. Scrivano made two announcements:

- The Board will meet September 16, 2015 at 6:30 p.m. for the Board vacancy applicant interview session. This will take place in the Board room. There are currently five applicants. The deadline for submitting applications is Friday, September 11, 2015. Ms. Fromm will forward the applications to Board members for review.
- The Board retreat will be Saturday, October 17, 2015.

16. Adjournment

Motion by Ms. Jackson seconded by Mr. Connor to **adjourn**.

Adjournment: 7:40 p.m.

**BOARD
APPROVED
SEP 22 2015**

President: _____

Secretary: _____

Approved: Rockford Public Schools

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