



Career and College Readiness Council  
**Human and Public Services Academy**  
Tuesday, January 14, 2014  
7:30-8:30 a.m.

**Present:**

Sam Schmitz, Chair, Goodwill  
Gina Caronna, RPS205  
David Carson, RPS205  
Mary Karull, RPS 205  
Becky Lambert, Rockford Park District  
Mary Ellen Commare, Youth Services Network  
Matthew Knott, Rockford Fire Department  
Lore Sweeney, Rockford Police  
Chad Moe, Rockford Fire Department  
Lyn Toohill, Rockford Park District  
L.C. Wilson, Winnebago County Board  
Sheila Schmitt, Scribe  
Sarah Parker-Scanlon, Shelter Care Ministries  
Peggy Potthoff, IL CSI

**Absent:**

Ariana Newton, Freeport High School  
Rob Bauer, Rockford Renewable Energy  
Derek Bergsten, Rockford Fire Department  
Susan Busenbark, Rock Valley College  
Matthew Johnson-Doyle, Unitarian Universalist Church  
Jessie Piske, Youth Services Network  
Lisa LaSala, American Red Cross  
Susan Leahy, Rockford College  
Heather Ayers, United Way  
Louissett Ness, Shelter Care Ministries  
John Phelps, Rockford Local Development Corp.  
Tom Pratt, Swedish American Health System  
Michael Schnaper, Rockford Fire Dept.  
Andrea Tack, Winnebago County Jail  
Julia Valdez, City of Rockford  
Tiffany Weatherly, RPS205  
Kevin West, Rock Valley College  
Eddie Whittington, Rock Valley College  
LuAnn Widergren  
Chad Moe, Rockford Fire Department  
Jason Gorham, Rosecrance  
Janet Holmgren, 17<sup>th</sup> Circuit Court  
Wendy Vaughn, NIU College of Law  
Katie Wishowski, RPS205  
Karen Hoffman, Retired IL DHS  
Jim Ryan, City of Rockford

**1. Call to order: 7:30 a.m.**

Introductions – Peggy Potthoff from Illinois Center for School Improvement. This is a new group as of August and part of AIR

**2. Update from AST**

Reviewed some stats: 77% of students said that the Expo was helpful, Level 2 and 3 of offenses are down in schools while Level 1 offenses are up (due mainly because of recording tardies differently)

Lunch time tutor program is very popular with students

Students will be picking their pathway soon

Volunteers are needed to come and conduct mock interviews. Lori mentioned that the Police

Department sometimes uses local college students that are going into Human Resources to conduct their mock interviews. This not only helps the one being interviewed, but also provides experience for the college student conducting it.

Some of the council members also volunteered to help with mock interviews.

### 3. Update on Youth Court

The grant has been approved.

Wendy and Gina presented an overview of Youth Court along with a timeline to RPS Ed Committee. It was very well received. There was caution because of the aggressive timeline. Youth Court Council is open to ideas on tracking data along with possibly moving slower. There was discussion regarding test groups for tracking data. Possible to consider the first year with 2 schools being a test group for phase 2 with the other 2 schools starting. Also looking at other schools with a Youth Court program with the same demographics as a test group. Ideas for tracking might include cost savings and the speed of getting a student through the system vs. the court system.

Some members of the Youth Court Council are working on an Inter Governmental Agreement (IGA). The legal portion of the Council has decided that there needs to be 2 IGA's. There should be a general one and then one specific for Youth Court. This will need to be approved by RPS, County, and City Boards. The goal is to present the IGA to RPS School Board in February. Any support from the Council would be appreciated at this meeting.

Timeline overview: start selection of jurors the end of Jan or first of Feb at Jefferson. There will be 2 training sessions at Jefferson in February. Approximately 20-24 students will be involved.

Meetings have been held with Jefferson Administration and Staff regarding the selection.

We can start to operate after the IGA has been approved.

The goal is to start hearing cases in March/April.

Guilford will start recruiting students this year.

Auburn and East will start next spring.

How do we get the information regarding Youth Court out to the public?

Press releases around the signing of the IGA. Decision was to wait on the press release until the governing parties are all aware of Youth Court, why we are doing it, and what does it include.

Discussed the fact that it can be talked about in the work place to start getting others aware of it.

Also discussed talking to the City Aldermen and give them the idea. As a Council we do not want them to be asked by the public and not have the answers. We can work on a flyer/handout that shows the timeline and flow chart of the process along with some Frequently Asked Questions.

Youth Court Council had suggested changing the name to Youth Justice Council. The concern is that people will not put it together that this is the same as Youth Court. It will be discussed in the Youth Court Council meeting on Jan 16. Prefer to keep the name as Youth Court and the jurors could be the Youth Court Council, or Juvenile Justice Council.

### 3. Pathway Outcomes for students

#### a. Use in Curriculum and Summer site Visit/Boot Camps

#### b. Timeline for pathway outcome articulation

- i. Present at March Meeting
- ii. Share with ASTs for review and discussion
- iii. Final draft at May 13<sup>th</sup> meeting
- iv. Use to guide Site visits in July/August

#### c. Review/Assess Staffing Roster

#### d. Review Common Core Technical Core

#### e. Discuss template and process for completion

- i. Due at March 11<sup>th</sup> meeting

Discussion of Summer Boot Camp will be last week of July and first week of August. Site visits will be part of boot camp. They might be pathway specific which will help a teacher work with a community organization. The community can help with project suggestions and how the courses relate to the various jobs.

Dave will be sending form to the council for review and completion. He will be sending them on Google Doc link. One form is the roster. Please complete this with names of people that would be willing to serve in the various roles. The other form is for the various pathways. There will be a separate form for each pathway. On this form please there are areas for the skills that are needed and the knowledge needed for students graduating from this pathway. List any certifications that a student can pursue while in high school. List any college courses (dual credit) that a student may take. List any project ideas with a short description for the pathway.

As you make changes to the Google Doc, they will automatically save into the document. The goal is to have a rough draft compiled for presentation at the March 11 council meeting. Then the goal is to have a final rough draft for the May 13 council meeting.

**4. Other**

Remember the CCRC Outcomes listed below

**5. Meeting Calendar – March 11<sup>th</sup>, May 13<sup>th</sup>**

**Adjourn: 8:41am**

CCRC Outcomes:

- Monitor community support and student performance outcomes
- Advise so that pathway course sequences meet college-readiness & professional standards
- Recruit and maintain membership of CCRCs
- Communicate needs/successes to ARB and address barriers with ASTs
- Support equitable resource distribution among high schools and pathways
- Advocate for acquisitions for facility and equipment needs
- Collaborate to garner support from public and private grant sources
- Support Alignment Rockford's committees
- Recruit Academy Support Teams as needed